

DISTINGUISHED
ALUMNI
— A W A R D S —



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1. OVERVIEW

Our Alumni are our Pride. We are delighted to behold the significant and extraordinary personal and professional accomplishments of our alumni. AIMST University recognizes and celebrates these impactful accomplishments through the distinguished alumni awards.

The goal of the Distinguished Alumni Awards is to celebrate the AIMST University's exceptional graduates. Recipients of these awards will have demonstrated outstanding achievements in their professional and personal lives and will serve as an inspiration to fellow alumni, current students and the broader community.

2. AWARD CATEGORIES

AIMST University invites nominations for graduates who have made significant contributions in their personal and/or professional lives in the following categories:

- Distinguished Alumni Award the Chancellor Award
- Distinguished Alumni Award for Professional Achievement
- Distinguished Alumni Award for Community Service
- Distinguished Alumni Award for Tomorrow's Leader

3. AWARD CRITERIA

To be considered for one of these prestigious awards, the individual must be an AIMST University graduate who has inspired fellow alumni, current students and the broader community through their lifetime of outstanding personal or professional achievements and significant contributions to society. Recipients will be selected in the following areas:

3.1. The Chancellor Award

This prestigious award recognizes AIMST graduates who have shown personal and professional achievements throughout their lifetime and continue to make significant contributions to their profession, their community and the University as follows:

- **AIMST University Career:** The nominees must be a graduate of AIMST University, having received a Bachelor and/or Master's degree from AIMST University at least Ten (10) years prior to the nomination.
- **Professional/personal achievement:** The nominees must have distinguished himself or herself through achievement or advancement in his or her career, earned degrees, professional training, professional recognition and/or made outstanding contributions to his or her field. Successes may include but are not limited to research excellence and impact, leadership and innovation in industry or enterprise, or achievements in the arts and humanities and inspiring excellence in others.
- **Service to the community:** The nominees must have demonstrated record of accomplishments which have changed the community for the better through professional, philanthropic, or voluntary action.
- **Contribution to AIMST University:** The nominees must have significantly contributed to the University after his/her graduation that includes but not limited to, helping to build and grow AIMST brand, being a great role model for current students, mentoring current students in their field of expertise, contributing scholarships, providing career opportunities to the students, developing and/or reviewing curriculum.
- **Availability:** In addition to the above criteria, the nominee must be available to attend in-person the convocation ceremony during which the award will be conferred to the nominee.

3.2 Professional Achievement

This award recognizes AIMST graduates who have reached the pinnacle of and are at the top of their professional career and have received recognition from their discipline. The nominee must fulfil the following criteria:

- **AIMST University Career:** The nominees must be a graduate of AIMST University, having received a Bachelor and/or Master's degree from AIMST University at least five (5) years prior to the nomination.
- **Professional/personal achievement:** The nominees must have reached a standard of professional excellence that inspires their colleagues and peers. He/she must have achieved exceptional leadership in his/her profession and outstanding achievements that are recognized by the professional community
- **Contribution to AIMST University:** The nominees must have significantly contributed to the University after his/her graduation that includes but not limited to, helping to build and grow AIMST brand, being a great role model for current students, mentoring current students in their field of expertise, contributing scholarships, providing career opportunities to the students, developing and/or reviewing curriculum.
- **Availability:** In addition to the above criteria, the nominee must be available to attend in-person the convocation ceremony during which the award will be conferred to the nominee.

3.3 Community Service

This award recognizes AIMST graduates who have had a transformative impact on those in their community, either on the local, national or international stage.

- **AIMST University Career:** The nominees must be a graduate of AIMST University, having received a Bachelor and/or Master's degree from AIMST University at least Five (5) years prior to the nomination.
- **Service to the community:** The nominees must demonstrate extraordinary efforts that have made a positive impact on their community. Must have involved in community service or volunteer work within or outside of their professional discipline in a voluntary or charitable capacity that has engaged and inspired others.
- **Contribution to AIMST University:** The nominee must have significantly contributed to the University after his/her graduation that includes but not limited to, helping to build and grow AIMST brand, being a great role model for current students, mentoring current students in their field of expertise, contributing scholarships, providing career opportunities to the students, developing and/or reviewing curriculum.
- **Availability:** In addition to the above criteria, the nominee must be available to attend in-person the convocation ceremony during which the award will be conferred to the nominee.

3.4 Tomorrow's Leader

This award recognizes AIMST graduates who have achieved important and promising accomplishments and have exceptional promise for future success;

- **AIMST University Career:** The nominees must be a graduate of AIMST University, having received a Bachelor and/or Master's degree from AIMST University at least Three to Five (3 - 5) years prior to the nomination.
- **Achievements:** The nominees must have inspiring achievements or display innovative practices in their field and/or contributions that have had a transformative impact in their community.
- **Contribution to AIMST University:** The nominees must have significantly contributed to the University after his/her graduation that includes but not limited to, helping to build and grow AIMST brand, being a great role model for current students, mentoring current students in their field of expertise, contributing scholarships, providing career opportunities to the students, developing and/or reviewing curriculum.
- **Availability:** In addition to the above criteria, the nominee must be available to attend in-person the convocation ceremony during which the award will be conferred to the nominee.

4. NOMINATION GUIDELINES

4.1 Eligibility requirements

The following eligibility must be met by all award nominees.

1. Alumni who have graduated from AIMST University having completed an undergraduate and/or postgraduate degree from AIMST University.
2. Alumni should be physically present during the convocation to receive the award.

In addition, the following cannot be nominated:

1. Members of the Distinguished Alumni Awards Selection Panel.
2. Members of the Standing Committee of the Alumni Association.
3. Nominees who may be perceived to have a conflict of interest with the University will not be considered.
4. Political candidates may not be selected or honored in a year in which they are actively pursuing election or re-election.
5. Awards may be withdrawn by the selection committee for any cause which reflects poorly upon the University or the Alumni Association.

4.2 Conditions of nomination

1. Nominations can be made by AIMST alumni, staff, faculty or students of AIMST University.
2. Self-nominations are accepted.
3. Nominations must be submitted along with supporting documents highlighting the achievements of the nominee.

4. Nominators must contact the individual prior to submitting their nomination to confirm the following:
 - a. The individual agrees to be nominated.
 - b. The nominee understands their potential selection is contingent on being available to attend the convocation ceremony to accept the award in person.
5. Nominators must ensure that to the best of their knowledge all the information supplied in the nomination form is correct
6. An individual may receive an award in more than one category during their lifetime but may be honored in only one category each year.
7. The objective of the distinguished alumni award is to nominate one alumnus under each category from each faculty every year. One alumnus will be selected in each category among the nominees from all the faculties and will be presented with the distinguished alumni awards. However, an exception can be made in the event there is a group of individuals working together towards the same initiative.
8. All nominations and supporting documents are considered confidential.
9. Nominations received after the closing date will not be accepted.

4.3 The nomination process

1. All nominations must be submitted through the nomination form along with supporting documents.
2. All the nominations should be submitted to the Dean of the respective faculty.
3. Incomplete nomination forms, those that do not fulfil the criteria or nominations submitted after the deadline will not be considered
4. A one-page biographical summary of the nominee must be provided
5. Nominee's updated Curriculum Vitae (CV) must be provided.
6. Supporting material, can include listing of other awards received, media clippings, etc.

5. THE DISTINGUISHED ALUMNI AWARDS SELECTION PROCESS

5.1 Distinguished Alumni Awards Selection Process

1. Distinguished Alumni awards selection committee established at each faculty (by the Dean) will assess all the nominations of the respective faculties.
2. All the panelists must declare any conflicts of interest before reviewing nominations.
3. The following scoring system will be used for shortlisting:
 - Each member of the panel will judge nominations based on how well they meet the criteria and rank nominations
 - Once complete, the panelist's scores will be totaled
 - The nominations with the highest score in each category will be shortlisted.
 - If scores are equal for any awards, the selection committee together with the respective Dean will have the final decision as to who will be shortlisted.
4. The Selection Panel reserves the right to reassign a nominee to another award category if the

panel feels the nominee is better suited for another category based on the information in the award submission. The discussion surrounding the selection of the recipients will remain confidential.

5. If a suitable candidate is not identified for an Award, then no nomination shall be submitted by the faculty in that category.
6. The final list of the shortlisted nomination in each category along with the supporting documents must be submitted to the DVC Student Affairs following the approval by the Faculty Board members.

5.2 Endorsement of the Distinguished Alumni Awards winners by AQACC & AIMST Senate

The DVC Student Affairs shall present the shortlisted candidates from each faculty to the AQACC. AQACC following deliberation will select the winners for the distinguished alumni awards. One winner will be selected under each category among the shortlisted nominations for the faculties. The selected award winners will be presented to the AIMST senate for endorsement.

6. NOTIFICATION

The Division of Student Affairs will be responsible for contacting the recipients and inviting them to accept their award at the AIMST University Convocation Ceremony. It is essential that selected nominees attend the convocation ceremony in-person. The Division of Student Affairs must also update the convocation committee regarding the distinguished alumni award winners.

The notification process will include the following:

1. Informing the recipient of their award
2. The date and time of the Distinguished Alumni Awards ceremony during the convocation.
3. The requirement to attend the convocation ceremony to receive their award
4. The University is not liable to any financial support or travel allowance to the award winners to attend the convocation ceremony.

7. VERIFICATION

AIMST University reserves the rights to verify the identity of nominees at any time and may disqualify any person whose nomination is not in accordance with these terms and conditions.

AIMST University reserves the right to discount nominations at its discretion without notice or reason that do not uphold the values of the University. This information will be gathered through basic background checks.

8. WITHDRAWAL FROM THE ALUMNI AWARDS

- The Alumni Award Committee will notify the winners of their successful nomination and the award they have been shortlisted for as soon as possible.
- All finalists are requested to attend the Convocation Ceremony where possible. If the winner of an award is unable to attend, the shortlisting panel have the right to select an alternative winner at their discretion.
- The University reserves the right to withdraw nominations that do not uphold the values of the University without notice or reason.

9. MEDIA EXPOSURE AND PROMOTIONS

It is a condition of nomination (and acceptance of the award) that winners agree to have their image and story used on AIMST University social media channels, our website, our quarterly e-newsletter, as well as in any other marketing channels the University requires. Winners may also be asked to make themselves available, within reason, for marketing and communications activities at no cost to the University for a period of 12 months after receiving their award wherever possible.

The detailed content of the nomination support material will be treated as confidential, but the summary may be used as part of the awards event or in pre/post- event publicity. It is the responsibility of the person making the nomination to ensure that no material is included that is confidential



AIMST UNIVERSITY

DISTINGUISHED ALUMNI AWARDS

AWARDS	AIMST CAREER (Graduate of AIMST University)	PERSONAL / PROFESSIONAL ACHIEVEMENT	SERVICE TO THE COMMUNITY	CONTRIBUTION TO AIMST UNIVERSITY	AVAILABILITY
The Chancellor Award	At least 10 years prior to the nomination	Distinguished achievement or advancement in their career.	Accomplishments which have changed the community	The nominee must have made significant contribution to AIMST University after graduation.	The nominee must be available to attend in-person the convocation ceremony.
Professional Achievement	At least 5 years prior to the nomination	Achieved professional (academic or research) excellence that inspires their colleagues and peers.	--		
Community Service	At least 5 years prior to the nomination	--	Extraordinary efforts that have made a positive impact on their community.		
Tomorrow's Leader	Within 3 – 5 years prior to the nomination	Inspiring achievements or innovative practices in their field and/or contributions that have had a transformative impact in the community.			